

McNair Secondary Parent Advisory Council

Date: October 26, 2023

In Attendance:

PAC Executive Team:

Vidhu Sharma (PAC Chair), Linda (Treasurer), Seema Toor (Secretary)

Christina Estrada, Ted Lee, Chris Samulak, Sarah Haywood, Hishani Dhesi, Lisa Piatocke, Maleki, Linda Murdoch, Suzanne, Lori Takenaka, Tsui, Ted Lee, Maria

Admin Present: Deborah Ten-Pow

Note: Virtual Meeting via TEAMS

1. Call to order: 7pm
2. Approval of minutes, Vidhu Sharma
3. Administration Report – Ms. Ten-Pow
 - a) Meet the Teacher Night held Sept 22.
 - b) This year will be the 50th year anniversary of the first graduating class. A celebration/Open House is planned to be held in January. With that, school wants to celebrate school culture and create positivity. Theme for school year is community. Reflection question is “Am I making things better around me?”
 - c) Transcript verification for Grade 12 students. Please check your credits to ensure that you are on schedule to graduate.
 - d) WAAG will replace the monthly newsletter. It gives parents the best information to keep families informed about school happenings.
 - e) School held a great TEAMS assembly in which Truth and Reconciliation was discussed, the importance and value of the day. Students and teachers had powerful and important conversations.
 - f) Sports teams have started.
 - g) October - Interims have been emailed.
 - h) Grade 12s had their post secondary fair, grade 12 transcript assembly occurred, and students were told to check their credits to ensure they have enough for graduation.
 - i) BCIT careers assembly for grade 10 and 11s.
 - j) Safe caring and respectful digital communities’ sessions for families being held November 8th, 28th and 30th online held by the district. Information on website.
 - k) Graduation Literacy Assessment (GLA) for gr.12’s meeting to prep for upcoming assessment in November.
 - l) Student leadership conference happening this week.
 - m) Music trip happening as well.

4. PAC Chair Report – Vidhu Sharma (Chair)
 - a) PAC is looking for a new chair or co-chair to share the responsibility of chair. Meetings are generally held once a month or bi-monthly.
 - b) Gaming funds meeting will be held on December 14th. Gaming funds are given based on the number of students attending the school. The PAC and parents at the meeting will look at teacher wish lists and suggestions by staff and assign funds. PAC also gives money to Dry Grad and helps to pay for the transportation of students on day of event.
 - c) A Dry Grad committee needs to be formed. Maria and Christine Estrada have agreed to co-chair the committee.
5. Treasury Report (Linda)

PAC account - \$2,400 and PAC Gaming Account \$14,320 (\$1,000 was left over from last year's school year).
6. Other Business/Dry Grad information
 - a) Tax Year end is coming and if you would like to donate to the school, PAC or Dry Grad you can do so by going to the district website to donate. You can choose where you would like the funds allocated.
 - b) The Dry Grad committee has a contingency fund of \$3,000 to help use for deposits on booking entertainment etc. Most of the funds come from fundraisers held by the Dry Grad committee.
 - c) Dry Grad meetings are held by the Dry Grad Committee.
 - d) Grade 12 count this year is 169 (note that not all attend)
 - e) Location of Prom is at Mayfair Lakes on Monday, June 24th.
 - f) Buses need to be booked and this is paid by the PAC.
 - g) Funds that are collected in form of donations and ticket sales by the school on behalf of the Dry Grad Committee go to the school cash online account and this helps to pay the big-ticket items. Funds that are raised through fundraising money is deposited to the Coast Capital account and used to pay for the smaller items.
 - h) Communications to Grade 12 parents can be done by sending communications to Ms. Ten-Pow and the school will send the email.
 - i) PAC facebook group: <https://www.facebook.com/groups/231812398863620>
 - j) PAC email address is mcnairsd38@gmail.com
 - k) Next PAC meeting will be on December 14th, 2023 at 7pm. Please check WAAG for link to the meeting.

Meeting adjourned at 7:52pm