## Student Course Selection-Log in

A Login ID and a temporary Password is provided to you on your program planning sheet. If there is no password on your sheet, this
 and you will see the log in window. Enter your Login ID and Password and, if prompted, follow the account setup screens.

## Student Course Selection-Select Courses

1. If you are on mobile device, you must click View Full Site before continuing.
2. Click on the FAMILY/ MY INFO Top Tab (TT). Then go to the Requests Side Tab (ST). This window has three different sections:
Instructions: Here you will find an overview of the courses and any notes regarding course selections for your grade. These will be similar to the instructions on your course planning sheet.
Requests: Enter your 8 course requests for next year "Primary requests." You must also enter 2 alternate elective choices under "Alternate requests." By clicking on the Select buttons on the bottom of your Instructions window you can view the course options for your grade level. Remember to scroll to all pages.
Notes for Counsellor: Enter anything you would like your counsellor to be aware of while programming your courses.
3. Click on the Select buttons on the bottom of the instructions window. This will open a pop-up window that has the available course selections for your grade.

- Courses are sorted alphabetically by department
- You can scroll through the course options by using the tab at the top of the page

- You can sort your courses by description by clicking on the Course Description header
- Select your course choices by clicking on the check box beside the course. When you are done click OK

4. When you have selected courses, you will see them in the Primary Requests and Alternate Requests windows. If you see an error, click the Select button again and make your corrections.
5. In order to $\underline{S A V E}$ your course selections, hit the POST button on the bottom of the window.
6. Logoff and return your option sheet to your counsellor or teacher.

| G R A D E 9 E L E C T I V E S |  |  |  |
| :--- | :--- | :--- | :--- |
| COURSE NO. | COURSE | COURSE NO. | COURSE |
| MVA--09 | AR:Art 9 | XAT--11-CH | MU: Concert Choir 9-12 (Sem1: Mon 3pm/Wed Lunch) |
| MADEM09 | BUS:Entrepreneurship \& Marketing 9 | MMU--09 | MU:Inter. Concert Band 9 (Thu 3pm and Mon lunch) |
| MCUL-0A | CAF: Culinary Arts 10A | XAT--12-JB | MU: Jazz Band (Sem 2 Mon \& Wed) |
| MDR--09 | DR:Drama 9 | MMU--09-JB | MU:Jazz Band 9 |
| MADFS09 | HE:Food Studies 9 | MMU--09-STRINGS | MU:Orchestra Strings 9 (Tue Lunch \& Fri 3pm) |
| MADT-09 | HE:Textiles 9 | XLDCA09-LS | RES:Learning Strategies 9 |
| MFR--09 | ML:French 9 | MADD-09 | TE:3D Computer Animation \& Drafting 9 |
| MMAN-09 | ML:Mandarin 9 | MADM-09 | TE:Metal Art 9 |
| MSP--09 | ML:Spanish 9 | MADPT09 | TE:Power Mechanics 9 |
| MMU--09-CHOIR | MU:Concert Choir 9 | MADER09 | TE:Technology and Robotics 9 |
|  |  | MADW-09 | TE:Woodworking 9 |

