A **Login ID** and a temporary **Password** is provided to you on your program planning sheet. If there is no password on your sheet, this indicates that you have logged in before and already have your password. Go to https://www.myeducation.gov.bc.ca/aspen/logon.do **and** you will see the log in window. Enter your **Login ID** and **Password** and, if prompted, follow the account setup screens.

1. If you are on mobile device, you **_must_** click **View Full Site** before continuing.

2. Click on the **FAMILY/ MY INFO** Top Tab (TT). Then go to the **Requests** Side Tab (ST). This window has three different sections:
    Instructions: Here you will find an overview of the courses and any notes regarding course selections for your grade. These will be similar to the instructions on your course planning sheet.
    Requests: Enter your 8 course requests for next year "Primary requests." You must also enter 2 alternate elective choices under "Alternate requests."
            By clicking on the *Select* buttons on the bottom of your Instructions window you can view the course options for your grade level. Remember to scroll to all pages.
    Notes for Counsellor: Enter anything you would like your counsellor to be aware of while programming your courses.

3. Click on the **Select** buttons on the bottom of the instructions window. This will open a pop-up window that has the available course selections for your grade.
    - Courses are sorted alphabetically by department
    - You can scroll through the course options by using the tab at the top of the page
    - You can sort your courses by description by clicking on the **Course Description** header
    - Select your course choices by clicking on the check box beside the course. When you are done click **OK**

| < | 1:10 \|YESFL0A | ⇕ | > |

Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status
☐	YESFL0A	ELL 1A ENGLISH	Regular	4.0		

4. When you have selected courses, you will see them in the **Primary Requests** and **Alternate Requests** windows. If you see an error, click the **Select** button again and make your corrections.

5. In order to _SAVE_ your course selections, hit the **POST** button on the bottom of the window.

6. Logoff and return your option sheet to your counsellor or teacher.

GRADE 11/12 ELECTIVES					
COURSE NO.	**COURSE DESCRIPTION**	**COURSE NO.**	**COURSE DESCRIPTION**	**COURSE NO.**	**COURSE DESCRIPTION**
A2DP-12	AR:AP Art 2-D	MAPPR12	MA: Apprenticeship Math 12	MFTCD12-AM	PHE:Fitness and Conditioning 12 AM
A3DP-12	AR:AP Art 3-D Design Portfolio 12	MFOM-11	MA: Foundations of Math 11	MFTCD12-WOMEN	PHE:Fitness and Conditioning 12 Womens
MVAST11	AR:Art Studio 11	MFOM-12	MA: Foundations of Math 12	YED--1A	RES:Learning Strategies 11
MVAST12	AR:Art Studio 12	MGMT-12	MA: Geometry 12	YED--2B	RES:Learning Strategies 12
MVAPH11	AR:Photography 11	MHOM-11	MA: History of Math 11	XAT--12-SB	SB: Study Block Grade 12 Only
MVAPH12	AR:Photography 12	MPREC11	MA: Pre-Calculus Math 11	MATPH12	SC: Anatomy and Physiology 12 (Biology 12)
MVAD-11	AR:Studio Arts 2D 11(Drawing/Painting)	MPREC11-ENR	MA: Pre-Calculus Math 11 Enriched	ABIO-12	SC: AP Biology 12
MVAD-12	AR:Studio Arts 2D 12 (Drawing/Painting)	MPREC12	MA: Pre-Calculus Math 12	ACHE-12	SC: AP Chemistry 12
MVAC-11	AR:Studio Arts 3D 11 (Ceramics/Sculpture)	MPREC12-AP	MA: Pre-Calculus Math 12 for AP Students	MCH--11	SC: Chemistry 11
MVAC-12	AR:Studio Arts 3D 12 (Ceramics/Sculpture)	MSTAT12	MA: Statistics 12	MCH--12	SC: Chemistry 12
MAC--11	BUS:Accounting 11	MWPM-11	MA: Workplace Math 11	MEVSC11	SC: Environmental Science 11
MACC-12	BUS:Accounting 12	MFR--11	ML:French 11	MEVSC12	SC: Environmental Science 12
MWBDV10	BUS:Computer Programming Level 1	MFR--12	ML:French 12	MLFSC11	SC: Life Sciences 11 (Biology 11)
MCMPR11	BUS:Computer Programming Level 2	MMAN-11	ML:Mandarin 11	MPH--11	SC: Physics 11
MCMPR12	BUS:Computer Programming Level 3	MMAN-12	ML:Mandarin 12	MPH--12	SC: Physics 12
MECOM12	BUS:E-Commerce 12 (Marketing 12)	MSP--11	ML:Spanish 11	MSCCT11	SC: Science for Citizens 11
MMEDD10	BUS:Information Technology Level 1 (Media Design)	MSP--12	ML:Spanish 12	MEPSS11	SS:Explorations of Social Studies 11
MMEDD11	BUS:Information Technology Level 2 (Media Design)	MCMCC11	MU:Concert Choir 11	MBCFP12	SS:BC First Peoples 12
MMEDD12	BUS:Information Technology Level 3 (Media Design)	MCMCC12	MU:Concert Choir 12	MLST-12	SS:Law Studies 12
MMAP-11	BUS:Marketing and Promotion 11	XAT--11-CH	MU:Concert Choir 9-12 (Sem1: Mon 3pm & Wed Lunch)	MPGEO12	SS:Physical Geography 12
YPSYC2B	BUS:Psychology 12	XAT--12-JB	MU:Jazz Band (Sem 1 Mon & Wed)	MSJ--12	SS:Social Justice 12
MCUL-1A	CAF:Culinary Arts 11A	MIMJB11	MU:Jazz Band 11	MWH--12	SS:20th Century World History 12
MCUL-2A	CAF:Culinary Arts 12A	MIMJB12	MU:Jazz Band 12	MTDRF10	TE:3D Computer Animation & Drafting Level 1
MDRDS12	DR:Directing/Script Development 12	MMUOR11	MU:Orchestral Strings 11 (Tue Lunch & Fri 3pm)	MTDRF11	TE:3D Computer Animation & Drafting Level 2
MDRM-11	DR:Drama 11	MMUOR12	MU:Orchestral Strings 12 (Tue Lunch & Fri 3pm)	MTDRF12	TE:3D Computer Animation & Drafting Level 3
MDRM-12	DR:Drama 12	MIMCB11	MU:Sr Concert Band 11 (Wed 3pm & Fri Lunch)	MENR-12	TE:3D Computer Animation & Drafting Level 4
MDRTC11	DR:Theatre Company 11	MIMCB12	MU:Sr Concert Band 12 (Wed 3pm & Fri Lunch)	MTAUT11	TE:Automotive Technology Level 1
MDRTC12	DR:Theatre Company 12	XAT--11-FR-RVS	OL:French 11 (Online)	MTAUT12	TE:Automotive Technology Level 2
MDRTP11	DR:Theatre Production 11 (Stagecraft)	XAT--12-FR-RVS	OL:French 12 (Online)	MTEAD12	TE:Automotive Technology Level 3
MDRTP12	DR:Theatre Production 12 (Stagecraft)	XAT--11-LEAD-RVS	OL:Leadership 11 (Online)	MTMET10	TE:Metal Art Level 1
AELC-12	EN:AP English Literature and Composition	XAT--12-LEAD-RVS	OL:Leadership 12 (Online)	MTMET11	TE:Metal Art Level 2
MLTST12	EN:Literary Studies 12	XAT--11-YB-RVS	OL:Yearbook 11 (Online)	MTMET12	TE:Metal Art Level 3
MFOOD12	HE: Food Studies 12	XAT--12-YB-RVS	OL:Yearbook 12 (Online)	MTEAR10	TE:Technology and Robotics Level 1
MHALE12	HE: Living Environments 12 (Family Studies)	MACLV11	PHE: Active Living 11 (PE)	MTROB11	TE:Technology and Robotics Level 2
MIAFR11	HE:Family Relationships 11 (Family Studies)	MACLV12	PHE: Active Living 12 (PE)	MTROB12	TE:Technology and Robotics Level 3
MFOOD11	HE:Food Studies 11	MFTCD11	PHE:Fitness and Conditioning 11	MWWK-10	TE:Woodwork Level 1
MTXT-11	HE:Textiles 11	MFTCD11-AM	PHE:Fitness and Conditioning 11 AM	MWWK-11	TE:Woodwork Level 2
MTXT-12	HE:Textiles 12	MFTCD11-WOMEN	PHE:Fitness and Conditioning 11 Womens	MWWK-12	TE:Woodwork Level 3
ACAL-12	MA: AP Calculus 12	MFTCD12	PHE:Fitness and Conditioning 12		